



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Feidhmeannacht na Seirbhíse Sláinte
Seirbhís Aisiocaíochta Cúraim Phríomhúil
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An Bóthar Thuaidh
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Circular 022/17

16th May 2017

Dear Contractor

In order to provide you with the most up to date and accurate information we have updated our Dental Treatment Services Scheme Information and Administrative Guidelines document for Clinical Dental Technicians. This document is available for review and download on the 'PCRS Publications' link on the www.pcrs.ie website.

We will continue to inform you via circular of any changes or updates to the Scheme as they arise and will update our online Information and Administrative Guidelines accordingly to reflect these changes.

Attached herewith labels for use when submitting DTSS claims or queries to the Primary Care Reimbursement Service. Claims must be submitted by the **20th** day of the month in order to ensure payment on the second Thursday of the following month. Should the 20th day of the month fall on a weekend or a public holiday, the deadline for claim submission will be the close of business on the next working day. One bundle of claims per month should be submitted for processing and must be appropriately tagged and accompanied by a properly completed summary of claims certificate. For your convenience you will also find a supply of treasury tags and summary certificates.

Yours sincerely

Anne Marie Hoey
Assistant National Director

